

**St. Margaret Mary Parish
Pastoral Council Minutes
October 3, 2006**

MEMBERS PRESENT:

| | | | |
|-----------------|------------------|---------------|-------------|
| Fr. Bill O'Shea | Fr. Dan Hessling | Sr. Madelyn | Mary Runger |
| Josephine Lewis | Pat McAuliffe | Mike Prus | Gary Skarr |
| Rick Peterson | Molly Fara | Linda Griffin | Hilary Nave |
| Jim Krema | | | |

Not Present: Jim Herring, Jennifer Rosenbaum, Nickie Everett

Meeting Started at 7:08pm

1. GOSPEL READING/FAITH SHARING – Josephine Lewis

2. WELCOME NEW TEEN REPRESENTATIVES TO PASTORAL COUNCIL

- Hillary Nave was introduced and welcomed as the new Youth Rep. for PC

3. OPERATIONAL TO-DO's:

- **Approval of September Meeting Minutes**
 - The minutes for the September 2, 2006, PC meeting was approved as amended.
 - 1st page under HOSPITALITY: "Last year Wish Group 3 established the Hospitality Sunday standing committee to handle the functions of HS. Commissions will still be involved as well as PC Members. The newly formed Hospitality Group has a theme of "HOSPITALITY BEGINS WITH ME" for 2006/07."
 - The balance of the information is correct.
- **Parishioner input**
 - Fr. Bill summarized the letter from the Bishop. Bishop Sartain asked for a more formal request for retirement. No date has been established, but June 15, 2007, is the anticipated date.

4. VISIONING LONG-TERM:

- **Proposed Vision Statement – Sr. Madelyn Gould**
 - The vision statement was approved by the Pastoral Council with some minor changes.
 - The statement "of 3000 families" was removed from the first line of the Vision Statement.
 - The final bullet point in the Vision Statement has been replaced with the following wording: "are supported by lay volunteers, parish staff and pastor who, as servant leaders, are known for their collaboration, creativity, inspiration and dedication."
 - During the Homilies on November 12, 2006, the Vision Statement and the Pastoral Council's eight goals will be presented to the parishioners.
- **Discussion & Prioritize "8 Strategic Goals" for Pastoral Council to be completed in 2006-2007 – Mary Runger**

- After discussion, it was the consensus of the Pastoral Council to continue with all goals.
- Suggested Format:
 - “4 of 8” taken to Developmental Phase – discussion and prioritize which 4 goals to fully develop strategies and action plans
 - “2 of 4” taken to Execution Phase – discussion and prioritize which of the 4 goals taken from the developmental phase to become fully implemented by June 2007.
- Finance Goal
 - Coordinator: Bill Hassett
 - PC Liaison: Paul Weinwuth
- Leadership Goal
 - Coordinator: Gary Skarr
 - PC Liaison: Gary Skarr
- Social Concerns Goal
 - Coordinator: Tom Cordaro
 - PC Liaison: Mary Runger
- Communication Goal
 - Coordinator: Jim Crema
 - PC Liaison: Jim Crema
- Worship/Liturgy Goal
 - Coordinator: Ken Miles
 - PC Liaison: Jim Herring
- Faith Formation Goal
 - Coordinator: Linda Griffin
 - PC Liaison: Linda Griffin
- Hospitality Goal
 - Coordinator: Josephine Lewis
 - PC Liaison: Rick Peterson
- Building Goal
 - PC Liaison: Molly Fara

----- BREAK @ 7:50-8:00pm -----

4. VISIONING LONG-TERM (continued):

- **Pastoral Council Goals**

- Goal 1
 - Objective 1A – Moving along
 - Objective 1B - Adjust
 - Objective 1C – Leadership is progressing and part III will be discussed by CEC at the November meeting.
 - Objective 1D – Need to notify neighbors
- Goal 2
 - Objective 2A – Review again after 1/2007
 - Objective 2B – Explore inviting diocesan staff to come to a “leadership night” workshop (Mary & Sr. Madelyn)
 - Objective 2C – Have a “Leadership Gathering” coordinated with Mary Runger and Gary Skarr. Plan for early January 2007.
 - Objective 2D – Establishing structure for achieving eight goals. We have already begun to establish a core team. We can eliminate 2D.
- Goal 3
 - Objective 3A – Waiting on the Finance Goal structure.
 - Objective 3B – Continue discussion

- Objective 3C – Continue discussion
 - Objective 3D – Eliminate this goal.
- The Pastoral Council has agreed to revisit the PC Mission statement. Rick Peterson will move this forward.
- The Pastoral Council agenda will be published in the next bulletin. Following that, the council minutes and goals will need to be published.

5. ACTION ITEMS:

- **Town Hall Meeting – Mary Runger**
 - Thursday, November 16th at 7:30pm
 - Proposed Agenda:
 - Expansion
 - Finance
 - 8 Strategic Goals & Visions
 - Gary Skarr – will set up a PowerPoint presentation in the COR center.
 - Mary - will create the agenda and facilitate the meeting.
 - Josephine - will contact the building and finance committees.
- **Appreciation Dinner update – Gary Skarr**
 - Option 1 was selected– Without a meal
 - Potential Dates: January 13, 2007 or January 20, 2007
 - Committee: Jim Krema, Gary Skarr, Pat McAuliffe
- **Website Update – Rick Peterson**
 - The website is moving to a new server next month.
 - The new site will be established by 1/15/2007
 - Jim Krema will talk with Eric Weiner (webmaster).
- **Hospitality Update – Josephine Lewis**
 - We are making phone calls to new parishioners from the past 6 months.
 - A social is being planned.
 - We will have a formal presence in the Parish Center at the Hospitality Sunday on November 5, 2006.

6. PASTOR’S COMMENTS & COMMISSION REPORTS:

- **Pastor’s Comments – Fr. Bill O’Shea**
 - No update.
- **Parochial Vicar – Fr. Dan Hessling**
 - No update.
- **Administration – Molly Fara**
 - Reviewing the policy of outside groups using SMMP facilities.
 - Roof repairs will begin this week pending weather.
- **Education – Linda Griffin**
 - Ministries presented their goals.
 - Sr. Elizabeth is exploring the “Safe Environment” programs.
 - Enrollment is down slightly.
 - The goal of addressing the questions from the survey has been completed.
 - In November CEC is creating a timeline for replacing the jr. high ministers (hiring will not take place until spring)
 - 50+ couples have registered for “Great Dates”
- **Service – Pat McAuliffe**
 - Presentation from each ministry has occurred.
 - PADS house on Olympus is progressing.
 - Daybreak- one of our units is being transferred into condos.
- **Worship – No Representative**

- No report.
- **Teen Ministry – Hilary and Laura**
 - Fundraising for the mission work is underway.

8. CLOSING

- **Final Whip Around:**
 - Good productive meeting, future oriented.
 - Snack & Prayer for November – Rick Peterson
- **Thanks to Molly Fara for taking the minutes for Jennifer Rosenbaum.**
- **Closing Prayer**

MEETING ADJOURNED at 9:34pm

Open Action Items:

| Person Assigned | Date of Origin | Item Description | Due Date |
|------------------------|-----------------------|---|-----------------|
| Mary Runger | 10/3 | Town Hall Agenda | |
| Gary Skarr | 10/3 | Power Point Presentation for Town Hall Meeting | |
| Sr. Madelyn | 10/3 | Format for introduction on new Vision Statement to Parish at masses on November 11 th and 12 th | |
| Rick Peterson | 10/3 | Contact website coordinator for timeline update | |

Respectfully submitted by *Jennifer Rosenbaum*